



## Program Manager

### Who We Are

Douar Tech is a Moroccan association offering programs in rural and peri-urban areas. Our mission is to promote the resilience of vulnerable young Moroccans, especially women and those living in rural and peri-urban areas, through training in entrepreneurship, web development and other technology-intensive skills. Our approach focuses on blended learning models and engaging the surrounding entrepreneurial and technological ecosystems through programmatic and other professional networking initiatives. Douar Tech's empowerment model contributes to the socio-economic inclusion of young people from all regions of Morocco, helping them to fully seize the opportunities of the 21st century. Our programs currently focus on Moroccan youth, yet our networks span across the SWANA (South West Asia and North Africa) region and the African continent.

### About The Job

The Program Manager is a highly strategic role that requires a combination of focus and flexibility, as well as a willingness to play an active role serving as the manager for key projects, driving both strategic vision and project implementation forward; this role requires the execution of complex tasks and driving organization-wide impact. She/he will contribute to the development of Douar Tech's pedagogical approach and actively contribute to the creation of original assets through the implementation stage with beneficiaries. The Program Manager will have an active role in the implementation of the Academy for Women Entrepreneurs programme in partnership with the US Embassy Morocco, and the Afrilabs Marana Digital Expert Series, among other active and prospective programmes. She/he will also contribute to the design of new and upcoming programmes and partnerships.

### Key Responsibilities

#### Job Specifics

- Co-design, plan and assist in implementation of Douar Tech programmes, including the coordination of a Monitoring and Evaluation plan to assess the impact of the Douar Tech approach ;
- Make recommendations and create implementation processes for the improvement of pedagogical content, programmatic components, and communication/marketing ;

- Help coordinate programme operations and manage logistics for field and virtual training programs including coordinating guest speakers, corresponding with beneficiaries and supporting course facilitators ;
- Cultivate positive relationships with Douar Tech beneficiaries and provide continuous support to their professional development process, liaising communication with the Community Engagement Manager ;
- Engage and help sustain the relationship with Douar tech's various programmes' stakeholders and larger community through relevant communication channels and processes;
- Support Douar Tech's social media footprint, creating original content, and maintaining consistency that aligns with active programs ;
- Create strategies to identify potential employment opportunities for beneficiaries and provide support for beneficiaries' entrepreneurial projects, identifying paths to incubation and investment opportunities ;
- Provide recommendations to adapt Douar Tech's wide array of digital tools in order to accommodate the needs of its participants, stakeholders, and wide general audience ;
- Facilitate interventions with prospective stakeholders from the context of rural Morocco to urban innovation ecosystems and international organizations ;

### Your Profile

- Self-driven, experienced entrepreneur or professional, integrated in the Moroccan ecosystem of social entrepreneurship, and the development field at large, with a high interest in positive social change and youth empowerment ;
- At least 5 years of experience working in high-impact project management, in fields related to youth empowerment and upskilling, youth training and job placement programmes ; experience in programme management, targeting vulnerable youth is a plus; experience in entrepreneurship and/or digital skills training programmes is a plus.
- Proficiency in French and Arabic (written and oral), and fluency in English, with a capacity to navigate and translate between these languages;
- High degree of technical ability to manage field and virtual programs and communicate across a diverse group of stakeholders ;
- Appetence for pedagogical content development with the ability to make tangible recommendations on course content, directly related to beneficiary evaluations and employability outcomes ;
- Team-spirited and autonomous hard-worker with a high capacity for solving complex issues and a high affinity for IT and the digital field; interest in web development languages and innovative digital tools is a plus ;
- Effective communicator able to articulate program content and propose solutions to improve learning outcomes for beneficiaries;
- Creative and innovative problem-solver with experience in youth professional insertion and implementation of soft skills programs;

- Results-oriented professional, motivated by the success of projects and positive community transformation for social impact.

*This position will begin on a part-time basis with potential growth into a full-time engagement; the prospective Program Manager will be hired as an independent contractor with active Auto-entrepreneur status.*

*We are an equal opportunity employer and truly value diversity. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.*